

# ST MINVER HIGHLANDS PARISH COUNCIL

Parish Clerk: Lee Dunkley BA (Hons), MPhil

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12 May 2017

## TO MEMBERS OF THE COUNCIL:

Councillors: R Harris (Chair), V Darnell (Vice Chair), B Bartlett, F Bickham, M Dingle, B Gisbourne, H Lander, B Owen, M Parnell.

Dear Members,

I hereby give you notice that the Annual Meeting of St Minver Highlands Parish Council will be held on **Wednesday 17<sup>th</sup> May at Perceval Institute, St Minver at 19:00.**

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder.

Yours sincerely



Lee Dunkley, Parish Clerk

Press & Public are invited to attend. Meetings are held in public and could be filmed or recorded by broadcasters, the media or members of the public.

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## AGENDA

### 1. Election of Chair

To **ELECT** the Chair of the Council. To **RECEIVE** the declaration of acceptance of office.

### 2. Election of Vice Chair

To **ELECT** the Vice Chair of the Council. To **RECEIVE** the declaration of acceptance of office.

### 3. Persons Present/Apologies

To **NOTE** persons present and **RECEIVE** apologies for absence.

### 4. To Receive any Declarations of Interest from Members / Dispensations

To **RECEIVE** any Declarations of Interest from Members. To **RESOLVE** to grant any requests for Dispensation in line with the Councillor's Code of Conduct 2012.

### 5. Public Participation

To **RECEIVE** comments from members of the public. This provides an opportunity for members of the public to comment on items on the agenda. Maximum time allowed will total 10 minutes.

### 6. Council Meeting: Minutes 6 April 2017

To **RESOLVE** that the above Minutes of the Meeting of St Minver Highlands Parish Council having been previously circulated, be taken as read, approved and signed (attached). To **NOTE** any matters arising from the Minutes.

## **7. Extraordinary Council Meeting: Minutes 28 April 2017**

To **RESOLVE** that the above Minutes of the Extraordinary Meeting of St Minver Highlands Parish Council having been previously circulated, be taken as read, approved and signed (attached). To **NOTE** any matters arising from the Minutes.

## **8. Reports from outside bodies**

To **NOTE** any reports (e.g. Police, Cornwall Councillor).

## **9. Update: Highways and Footpaths**

To **RECEIVE** any updates (attached).

## **10. Planning Applications for further Consultation**

To **RECEIVE** a request by the planning authority for consultation and to respond:

Application: PA17/02770

Proposal: [Outline application with all matters reserved for proposed dwelling](#)

Location: Land North Of Windmill Court Windmill Road St Minver Wadebridge PL27 6RD

Applicant: Mr Old And Mr Treleaven

Application: PA17/02829

Proposal: [Construction of a new 4 bed dwelling adjacent to Tamarisk](#)

Location: Land South Of Tamarisk Old School Road St Minver Wadebridge PL27 6PA

Applicant: Davies May Ltd.

Application: PA17/03136

Proposal: [Prior notification for proposed Base Station installation at CTIL241901](#)

Location: Land South Of Trenant Steading St Minver Wadebridge Cornwall

Applicant: Mr Martin Allwork

Application: PA17/02835

Proposal: [Application for Advertisement Consent for the display of one non-illuminated Rural projecting sign \(Double sided sign with Ridged sheet Post Office lozenge fitted to ornate steel bracket\) and one non-illuminated metal panel sign](#)

Location: St Minver Perceval Institute Menefreda Way St Minver Wadebridge PL27 6QJ

Applicant: Mr Andrew Millington

Application: PA17/02834

Proposal: [Change of use from existing store room to proposed community Post Office, to include display of Post Office signage advertisements.](#)

Location: St Minver Perceval Institute Menefreda Way St Minver Wadebridge PL27 6QJ

Applicant: Mr Andrew Millington

Application: PA17/03029

Proposal: [Construction of an Agricultural Farm Building for housing stock](#)

Location: Mesmear Farm Treglines Lane St Minver Wadebridge PL27 6RA

Applicant: Mr And Mrs Rose

Application: PA17/02429

Proposal: [Construction of 7 detached residential units with individual parking and private access road, with turning area, to replace existing caravans, toilet block and other site buildings.](#)

Location: Llanbedr Caravan Park West Bay Road Polzeath Wadebridge PL27 6ST

Applicant: Mr Adrian Rapson

Application: PA17/03631

Proposal: [Front porch extension with balcony over](#)

Location: The Millhouse Tregwormund St Minver Wadebridge PL27 6RE

Applicant: Mr And Mrs Hadrill

Application: PA17/03304  
Proposal: [Proposed agricultural building of block storage unit divided into 12 sheds; creation of a new 6m wide hedgerow entrance with associated hardcore or concrete access way and blocking up of the existing entrance](#)  
Location: Land Title CL 194325 Keiro Lane St Minver Wadebridge Cornwall  
Applicant: Mr Thomas Trudgian

### **11.Planning Applications Decisions - Approved**

To **NOTE** that the following Planning Applications have been decided as above:

Application: PA17/00419  
Proposal: Advertisement consent to erect billboard advertisements  
Location: St Minver Cricket Club Menefreda Way St Minver Wadebridge PL27

Application: PA17/01274  
Proposal: Internal alterations and extension to the first floor above the garage to create an additional bedroom with en-suite shower room.  
Location: Tredarik Treglyn Holiday Cottages St Minver Wadebridge Cornwall

Application: PA17/01413  
Proposal: Construction of 2 detached dwellings (PA14/00912) with variation of condition 2, substitution of plans to allow changes to design of dwellings.  
Location: Land East of Seascape, Dunder Park Polzeath PL27 6SX

Application: PA17/02157  
Proposal: Ground floor rear extension  
Location: 12 Trenant Close Polzeath PL27 6SW

Application: PA17/01017  
Proposal: Application for approval of Reserved Matters of Access, Appearance, Layout and Scale (excluding Landscaping) for Construction of 4 detached dwellings.  
Location: Land South Of Kenhendra Church Town Hill St Minver Wadebridge

Application: PA17/02192  
Proposal: Demolition of existing property and construction of 2 new dwellings  
Location: Greystones Lodge Bishops Hill Road New Polzeath Wadebridge PL27

### **12.Finance Report: 17 May 2017**

To **RESOLVE** to adopt the most recent Finance Report and authorise the payments of Accounts Outstanding (tabled).

### **13.Annual Return section one: Annual Governance Statement**

To **RESOLVE** to approve the above (attached).

### **14.Annual Return section two: Accounting Statements 2016/17**

To **RESOLVE** to approve the above (attached).

### **15.Annual Return Internal Auditor report**

To **NOTE** the contents of the above (attached).

### **16.Appointment of members to Staffing Committee**

To **APPOINT** members to sit on the above committee.

### **17.Appointment of members as representatives on outside bodies**

To **APPOINT** members to represent the Council as above. E.g.:

- Community Network Panel
- Playing Fields committees
- Beach management groups
- Village Hall committees
- Cornwall Planning Partnership

**18. Clerk's report**

To **NOTE** the contents of the Clerk's report (verbal).

**19. Neighbourhood Development Plan Referendum Result**

To **NOTE** that the result was in favour of using the NDP:

'Yes' 665 (81.2%) ----- 'No' 154 (18.8%)

**20. Additional car parking enforcement**

To **RESOLVE** to agree purchasing as above for approximately £400 (attached).

**21. Provision of extra litter and dog waste bins**

To **CONSIDER** the above (attached).

**22. Reports from Council representatives to outside bodies**

To **NOTE** any reports.

**23. Notification of meeting/items for agenda: 13 June 2017**

To **NOTE** any items for the next Council meeting.

**24. Public Bodies (Admission to Meetings) Act 1960**

To **RESOLVE** that in view of the confidential or special nature of the business about to be transacted it is advisable that the press and public be excluded and instructed to withdraw during the discussion for the following items: None.